

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS) Nationally Accredited (III cycle) with 'A' Grade by NAAC ISO 9001: 2015 CERTIFIED Annamalai Nagar, Trichy – 620018

INTERNAL QUALITY ASSURANCE CELL

ANNUAL REPORT 2019-2020

The Internal Quality Assurance Cell was established in the year 2004 as per the guidelines set forth by NAAC with specific goals of enhancing and sustaining the activities of our institution. It is a significant administrative body entrusted with the responsibility to initiate futuristic objectives of the institution that are planned, providing scope and space for timely execution. IQAC is also involved in the dissemination of information on various quality parameters of Higher Education. Additionally, IQAC participates in the distribution of information is several high quality higher education metrics. In order to improve the academic and administrative performance of the college, it also serves to develop a quality system for deliberate, consistent and catalytic programmed action. It also promises measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices with a focus on academic excellence to ensure quality in all operations, the core team of the IQAC include Dr. V.Sujatha, Principal of the College as the IQAC Chairperson, Dr. V.Sinthu Janita Prakash as the Coordinator.

FUNCTIONS OF IQAC

IQAC of the college is keen on assuring the quality of education and pioneering development and application of quality benchmarks / parameters for the various academic and administrative activities of the institution as follows.

- Organisation of workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes / activities leading to quality improvement.
- Preparation of the Annual Quality Assurance Report (AQAR).
- Organising orientation programmes for the Staff and the Administrative Staff.
- Administering the feedback mechanism for the college.

COMPOSITION OF IQAC

Category	No.	Members	
Principal	1	Dr.V.Sujatha	
Management	1	Prof. Dr. P.Vijayaraghavan,	
		Secretary, College Governing Council	
Coordinator	1	Ms. V. Ramya, Department of Food service Management and Dietetics Dr.S.Ramalakshmi,	
		Dept. of Tamil	
		Dr.N.Savithri,	
		Dept. of Commerce	
		Dr.P.Urmila,	
		Dept. of English	
		Dr.S.Jayashree Agarwal,	
		Dept. of English	
		Dr.G.Metilda Bhuvaneswari,	
		Dept. of Social Work	
		Dr.J.TamilSelvi,	
		Dept. of Business administration	
Heads of various	15	Ms.S.Pramalatha,	
Department		Dept. of Mathematics	
		Dr.G.Maheswari,	
		Dept. of Physics	
		Dr.P.Pungayee @ Amirtham,	
		Dept. of Chemistry	
		Dr.V.Sinthu Janita Prakash,	
		Dept. of Computer Science Dr.R.Merlin Packiam,	
		Dept. of Computer Applications	
		Dr.M.Parveen,	
		Dept. of Information Techonology	
		Dr.D.Tamilmaraiselvi,	
		Dept. of Microbiology	
		Dr.R.Rameshwari,	
		Dept. of Biotechnology	
		Ms.B.Thanuja,	
		Dept. of FSM&D	
Administrative	2	Mr.Rajkumar, Manager	
Officers	_	Ms.P.Malathy, Chief Clerk, Office	
Student		College Union PresidentCollege Union	
Representatives	3	Secretary	
		College Union Treasurer	

Alumni 1 Dr. Tamil Selvi - NIT

Shri. Kanagasabapathi

Industrialist / StakeHolder 2 President TIDISSIA Trichy

Ms. Bharagavi

Managing Director,

MBR Foods, Trichy

IQAC ACTIVITY REPORT 2019-20

This report includes the activities conducted by the IQAC of Cauvery College for Women (Autonomous), Tiruchirappalli-620018 during the academic year 2019-2020.

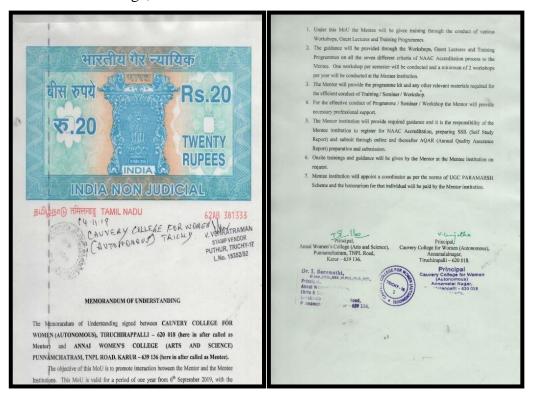
UGC PARAMARSH

The UGC PARAMARSH scheme for Mentoring NAAC Accreditation Aspirant Institution among the HEIs in the country was implemented in Cauvery College for Women (Autonomous), Tiruchirappalli-18 Affiliated to Bharathidasan University, Tiruchirappalli- 21. The PARAMARSH project is intended to promote Quality Assurance in Higher Education which is the next challenge for India's growth trajectory especially to get non-accredited Institutions to be accredited by 2022. The scheme promotes well performing accredited Institutions to Mentor the NAAC aspirant Institutions. Initially, six NAAC Aspirant Higher Education Institutions (HEIs) have been identified by Cauvery College for Women (Autonomous), Tiruchirappalli-18 and Memorandum of Understanding (MoU) had been exchanged between the Mentor and five Mentee Institutions for the purpose of PARAMARSH Scheme. The institute has plans to include few more NAAC aspiring HEIs also within the duration of the scheme. The Mentee institute will have increased exposure to speedily adopt best practices through financial assistance. The Mentor institute has initially exercised a thorough analysis of the functioning of Mentee Institutions and identified various sectors which require improvement to ensure quality sustenance.

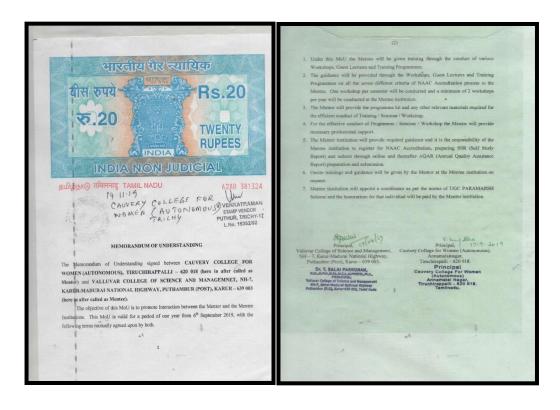
MoU WITH SIX MENTEE INSTITUTIONS

The MoU was exchanged with the following NAAC aspiring Higher Education Institutions on 19th November 2019 and the Scanned documents were sent to UGC.

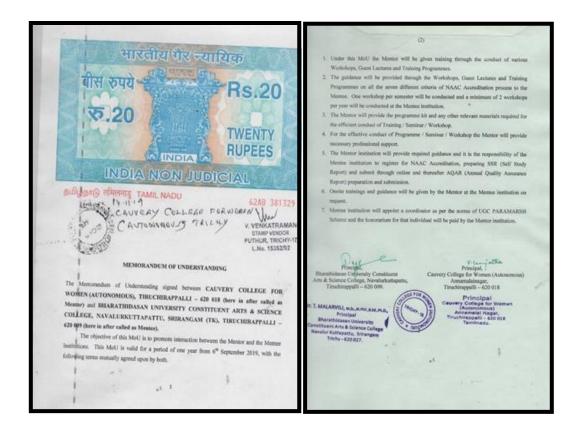
1. Annai Womens College, Karur



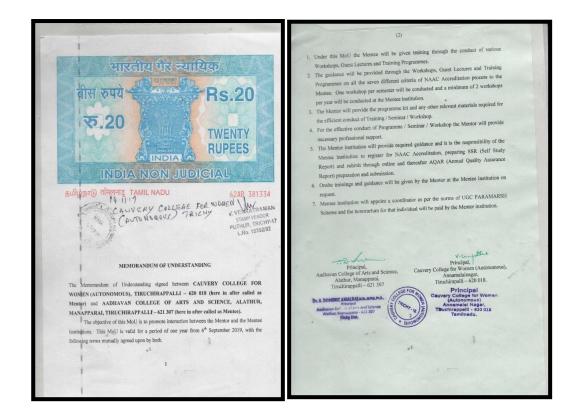
2. Valluvar College of Science & Management, Karur



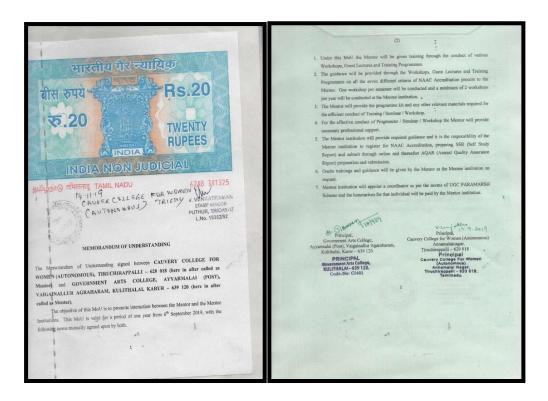
3. Bharathidasan University Constituent Arts & Science College, Trichy



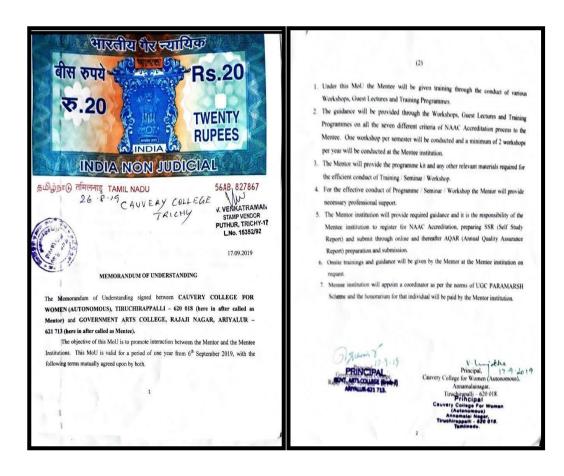
4. Aadhavan College of Arts and Science, Manapparai.



5. Government Arts College, armalai (Po), Kulithalai



6. Government Arts College, Aariyalur,



CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TIRUCHIRAPPALLI-18 UGC-PARAMARSH ACTIVITIES- 2019-2020

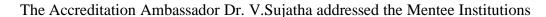
S.No	DATE	ACTIVITY	VENUE	RESOURCE PERSON
1		Inauguration of UGC PARAMARSH Scheme	Cauvery College for Women (Autonomous), Tiruchirappalli	Dr. G.Gopinath Registrar Bharathidasan University Tiruchirappalli
2	24.11.2019	One Day Orientation on NAAC Process	Valluvar College of Science and Management, Karur	Dr. V.Sujatha Principal- Ambassador Ms. V.Ramya IQAC -Director &Controller of Examinations Dr. H.Abirami Dean ofSciences
3		One day Orientation Programme on NAAC RAF	Annai Women's College (Arts & Science), Karur	Dr. V.Sujatha Principal Ms. V.Ramya IQAC Director &Controller of Examinations Dr. H.Abirami Dean ofSciences
	&	UGC- PARAMARSH a Two day Seminar on NAAC Revised Accreditation Process	Cauvery College for Women (Autonomous), Tiruchirappalli	Dr. Devendra S.Kowday Deputy Adviser, NAAC Dr. P.Geetha Former Professor of English Mahathma Gandhi University Kottayam Dr. S.Srinivasa Raghavan Controller of Examinations Bharathidasan University Dr. E. Ram Ganesh Director,IECD Bharathidasan University Dr. V.Sujatha Principal Ms. V.Ramya IQAC Director & Controller of Examinations Dr. H.Abirami Dean of Sciences

5	25.02.2020	One to One On site AQAR Criterion incharges Interaction among Mentor and Mentee Institution	Annai Women's College(Arts & Science),Karur	Dr. Rama Lakshmi Dr. Baby Shakila Dr. Kanaga Dr. B. Thamilmarai Selvi Ms. SivaPriya Ms. Maheshwari
6	25.02.2020	One to One AQAR Criterion incharges Interaction among Mentor and Mentee Institution	Valluvar College of Science & Management	Dr. Parveen Dr. Premalatha Dr. Gowri Dr. Neela Dr. Jeyashree Agarwal Dr. S.Jeyabharathi Ms. Amirtham
7	25.02.2020	Onsite One to One Interaction on NAAC Criterion	Govt Arts College, Kulithalai	Dr. H.Abirami Dr. Meenakshi Dr. Sinthu Janita Prakash Ms. Sahaya Janitha Mr.Guhanraj
8	29.02.2020	Orientation Programme on NAAC Revised	Govt arts College, Ariyalur	Dr. S.Ramalakshmi Dr. N.Savithri Dr. M.Parveen Dr. P.Urmila
10	06.03.2020	One Day Orientation on NAAC Process	Aadhavan College of Arts & Science, Manapparai	Dr. V.Sujatha Principal Ms. V.Ramya IQAC -Director & Controller Dr. H.Abirami Dean of Sciences
11	16.03.2020	Orientation Programme on NAAC Revised Accreditation Framework	Bharathidasan University Constituent Arts& Science College, Tiruchirappalli	Dr. V.Sujatha Principal Dr. Sinthu Janita Prakash Vice Principal Dr. S.Jeyabharathi Assistant Professor

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TIRUCHIRAPPALLI- 620 018 ACTIVITIES UNDER UCG- PARAMARSH SCHEME

INAUGURATION OF UGC – PARAMARSH SCHEME ON 19/11/2019

The UGC PARAMARSH SCHEME was inaugurated on 19.11.2019 at Cauvery College for Women (Autonomous) to Mentor the budding Institutions to attain the NAAC Accreditation process with commendable score. The Accreditation Ambassador and Head of the Institution Dr. Mrs. V.Sujatha welcomed the august gathering and added on to the various aspects of Paramarsh. She expressed a note on how her journey towards NAAC has always been a learning process. Dr. Gopinath, Registrar of Bharathidasan University, Trichy presided over the session adding on to the standards and parameters of Paramarsh. He emphasised on goals to be formulated and discussed on the quality sustenance. The Mentee Institutions were scrutinized and evaluated as per the data made available by the Steering Committee to strengthen the positives and to overcome the challenges. The President of the Institution vitalized the Mentee Institutions to march forward on the path of success. MOUs were handed over to the Mentee Institutions at the close of the event.





Dr. Gopinath, Registrar of Bharathidasan University, Trichy Presided over the session and

expressed on the aspects of the need of the NAAC Accreditation



The President of the Mentor Institution, Thiru.K.Thiruneelakandan Summoned the Mentee Institutions to March with Hope and Hard Work towards success.



The MOU was handed over to the President of the Mentor Institution



UGC- PARAMARSH TEAM OF MENTOR INSTITUTION

The Paramarsh Team of the Mentor Institution (Cauvery College for Women - Autonomous) Comprises the Head of the Institution, Vice Principals, Deans and Heads of Various Departments. They work meticulously with full swing in carrying out the destined task. They visit the Mentee Institutions on regular intervals and support them in the Preparatory work for NAAC and SSR Submission. They also revisit the Mentee Institutions on the documentation process and guide them accurately.



The squad of expertise of Cauvery College for Women (Autonomous) in Force.

ONE DAY ORIENTATION ON NAAC PROCESS AT VALLUVAR COLLEGE OF SCIENCE AND MANAGEMENT, KARUR - 24.11.2019

UGC - PARAMARSH team of Cauvery College for Women (Autonomous) visited the Mentee Institution on A One day orientation program organised by Valluvar College of Science and Management , Karur on 24.11..2019. The Head of the Mentor Institution of Cauvery College for Women (Autonomous) Dr. V.Sujatha presided over the session. To begin with, the Accreditation Ambassador of the Mentor Institution intended on the strategies and standards to be followed to promote Quality Assurance and sustenance in the fields of administration and academics. The Executive Committee Member Ms. V.Ramya and the Dean of Science Dr. H.Abirami enlightened on the parameters to be followed to attain the contemplated output. Ms. V.Ramya added on the activities and adequate measures to be carried out for the fruitful journey towards NAAC Accreditation. Frequent discussions proceeded between the Mentor and Mentee Institutions on how to formulate goals with prevailed challenges. Dr. H.Abirami expressed her consent on the aspects of modified criterion of NAAC. Suggestions were provided to sustain the educational quality of the Institution and also advised to conduct workshops, exhibitions, seminars and regular academic audits.

The Accreditation Ambassador and Executive members visited the Mentee Institution- Valluvar College of Scienceand Management, Karur.







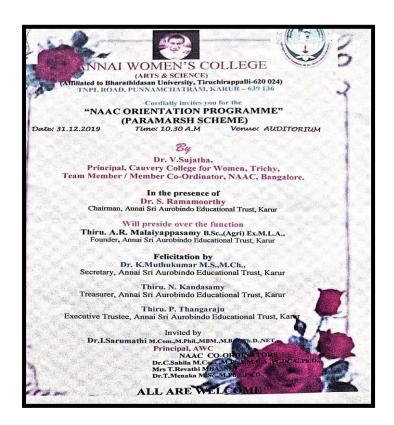




ONE DAY ORIENTATION PROGRAMME ON NAAC RAF AT ANNAIWOMEN'S COLLEGE (ARTS AND SCIENCE), KARUR - 31/12/2019

Annai Women's College for Women, Karur organised One Day Orientation on NAAC RAF on 31.12.2019 in the college premises. The Steering Committee from Cauvery College for Women (Autonomous) visited the Mentee Institution and enlightened them with the Paramarsh scheme that facilitates sharing knowledge with the Mentor Institutions along with the opportunity for research collaboration and faculty development projects. The Head of the Mentor Institution Dr. V.Sujatha focused on the concept of Mentoring of Institutions by another well performing Institution to upgrade their academic performance and enable them to get accredited by focusing on the crucial and critical skills required for it. The Mentor Institution and its methods of quality sustenance as per all the criterion were observed and transferred through a visual tour of the campus, enriching their perception of quality. The Dean of Science Dr. H.Abirami addressed the gathering and explained the

important aspects of modified criterion of NAAC.











The Accreditation Ambassador along with the Steering Committee member addressed the gathering

TWO DAY SEMINAR ON NAAC REVISED ACCREDITATION FRAMEWORK

A Two Day Seminar on NAAC Revised Accreditation Framework for the Mentee Institution was hosted by the Mentor Institution Cauvery College for Women (Autonomous) on 17.02.2020& 18.02.2020. The Head of the Institution inaugurated the session and honoured the chief guests of the day, Dr. P. Geetha, Former Professor of English, Mahatma Gandhi University, Kottayam, Dr. S. Srinivasa Raghavan Controller of Examinations, Criterion IV-Infrastructure and Learning Resources Bharathidasan University, Tiruchirappalli, Dr. E. Ram Ganesh Director, IECD Criterion VII- Institutional Values & Best Practices Bharathidasan University, Tiruchirappalli. Dr. P.Geetha expressed high credentials in quality sustenance in education. The Criterion specific initiatives were platforms of discussion amongst the faculty and stakeholders of the Mentee Institution. Dr. S. Srinivasa Raghavan highlighted the key features of the revised accreditation framework. He further detailed the eligibility criteria and the basic processes involved in Assessment and Accreditation by NAAC. Dr. E. Ram Ganesh explained in detail, the different stages for the process of Assessment and Accreditation, step by step method from the registration process, criteria & Key Indicators with its weightage to the reassessment process. Dr. G.Kanaga proposed the Vote of Thanks at the close of the session.











The Chief Guest of the Day being Honoured and Acknowledged by the President and Head of the Institution.



Dr. S. Srinivasa Raghavan, Controller of Examinations, Criterion IV- Infrastructure and Learning Resources Bharathidasan University, Tiruchirappalli



Dr. E. Ram Ganesh, Director, IECD

Criterion VII- Institutional Values & Best Practices Bharathidasan University, Tiruchirappalli



The Dean of Alumnae of Affairs , Dr. G.Kanaga rendered the Vote of Thanks





CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)

Nationally Accredited (III cycle) with 'A' Grade By NAAC ISO 9001:2015 Certified Annamalai Nagar, Trichy-620018

Under UGC - PARAMARSH Scheme

Certificate of Participation

This is to certify that _____ of participated in

"NAAC revised Accreditation Framework"

Organised by UGC - PARAMARSH and

QAC Director

Ms.V.Ramya

Cauvery College for Women (Autonomous), Trichy-18, dated on 17-18 Feb 2020

V. lujotla

Principal and Accreditation Ambassador Dr.V.Sujatha

UGC

University Grants Commission

ONE TO ONE ONSITE AQAR CRITERION INCHARGES INTERACTION AMONG MENTOR AND MENTEE INSTITUTIONS AT ANNAI WOMEN'S COLLEGE (ARTS AND SCIENCE), KARUR - 25/02/2020

UGC-PARAMARSH team members visited the Mentee Institution Annai Women's College Arts and Science, Karur and conducted an orientation Programme on NAAC Accreditation Process on 25.02.2020. The Overall Criterion Incharges interacted on SWOC analysis to learn about the strength, weakness, opportunities and challenges of the Institution. Suggestions were provided to sustain the educational quality of the Institution and also advised to conduct workshops, exhibitions, seminars and regular academic audits. Quality Sustenance and Documentation of all the programmes and events organized by the Institution were strictly advised to be recorded. An overall view about the process of NAAC Accreditation became an insight for the Institutions to strive hard to keep the pace of growth. The Standing Committee members suggested to improve Research and Innovative activities to be carried on and open discussions held to clarify the doubts and to solve the issues related to the accreditation process.

The Standing Committee of the Mentor Institution Interacted with the Criterion Incharges of Mentee Institution.



















ONE TO ONE AQAR CRITERION INCHARGES INTERACTION AMONG MENTOR AND MENTEE INSTITUTIONS AT VALLUVAR COLLEGE OF SCIENCE AND MANAGEMENT, KARUR- 25/02/2020

The Standing Committee Members visited the Valluvar College of Science and Management, Karur reinforced on the NAAC Process. The members of Standing Committee paid an intense attention to the documentation of the Mentee Institution and guided the college in the path of success.

The Standing Committee of Cauvery College for Women (Autonomous) at Valluvar College of Science and Management.



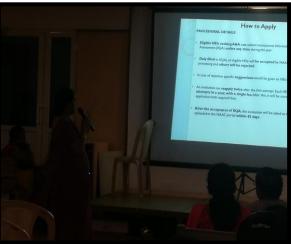




ONE DAY ORIENTATION ON NAAC RAF AT GOVERNMENT ARTS COLLEGE, KULITHALAI - 25/02/2020

The Accreditation Ambassador handed over the MOU to Government Arts college, Kulithalai. She addressed the gathering and stated the various nuances and guidelines to be followed for the NAAC and SSR Submission. She also insisted on how documentation is relevant and essential for the commendable score in the NAAC Process.





CULTURAL TEAM TRAINING TO MENTEE TEAM FOR NAAC VISIT

The Cultural Co-ordinator Mr.GuhanRaj of Mentor Institution, Cauvery College for Women (Autonomous) trained and demonstrated the Mentee Institution in Folk Dance.





The Cultural band under the guidance of Mr.Guhan Raj with victory by their side.

ONE DAY ORIENTATION ON NAAC RAF AT GOVERNMENT ARTS COLLEGE, ARIYALUR - 29/02/2020

The Head of the Mentor Institution Dr. V.Sujatha visited Government Arts College, Ariyalur and enlightened the faculty against complacency in the preparatory work leading to peer team visit and explained to the audience the need for utmost care in preparing the SSR. Special stress was given by the accreditation ambassador in the inaugural speech for the need to furnish complete evidence for the data uploaded, failing which the final grading would be affected negatively.





The Accreditation Ambassador delivered a speech on how the Quality Assurance and Sustenance gains a commendable score in the NAAC Process.

ONE DAY ORIENTATION ON NAAC RAF AT AADHAVAN COLLEGE OF ARTS AND SCIENCE, MANAPPARAI - 06/03/2020

Aadhavan College of Arts and Science, Manapparai organised a One Day Orientation on NAAC RAF on 06/03/2020. The Head of the Mentor Institution Dr. V.Sujatha presided over the session works. She emphasized on the need for a positive approach towards NAAC and requested the entire faculty to view the entire exercise in its right perspective without considering it as an unavoidable burden thrust upon the teachers to assure the college of all help in attaining a commendable grade.

The Accreditation Ambassador of Cauvery College for Women (Autonomous) being honoured at Aadhavan College of Arts and Science, Manapparai.



ONE DAY ORIENTATION ON NAAC RAF AT BDU CONSTITUENT COLLEGEOF ARTS AND SCIENCE, NAVALURKUTTAPPATTU, TRICHY - 16/03/2020

BDU Constituent College of Arts and Science, Navalurkuttappattu, Trichy organised a One Day Orientation on NAAC RAF on 16.03.2020. The Head of the Mentor Institution Dr. V.Sujatha motivated the teachers to rise to the occasion and accept the challenge in a positive frame of mind. In her speech she insisted to the teachers that the college has to go a long way before submitting the Self Study Report and reminded them tostart the work at the earliest to reach the desired goal. The Steering Committee members of Cauvery College for Women (Autonomous) were honoured with a token of love.







A gesture of honour to the Executive, Steering and Standing Committee by BDU Constituent College of Arts and Science, Navalurkuttappattu, Trichy.

FACULTY DEVELOPMENT PROGRAMMES

The Internal Quality Assurance Cell (IQAC) of Cauvery College for Women (Autonomous), Tiruchirappalli-18 organised the following Faculty development programmes to enrich the skills of both teaching and non-teaching faculty.

DATE	TITLE OF THE PROGRAMME	RESOURCE PERSON	BENEFICIARIES	ORGANIZERS
08.08.2019	Qn Smart	Team Members IPSR Solutions Ltd. Kerala.	25 Teaching Faculty, Cauvery College for Women, Autonomous, Trichy – 18.	IQAC
16.08.2019	Hands on Training – Interactive Device	Mr.R.Sathyanarayan Vishal.S Founder and Director EduSculpt Education PvT. Ltd. Nesapakkam, Chennai – 78.	220 Teaching Faculty, Cauvery College for Women, Autonomous, Trichy – 18.	IQAC
21.08.2019	Mapping on PSO's, PO's & CO's	Prof.N.Muthumani Head of Department(CA) Sri Ramakrishna College of Arts and Science(Autonomous) Coimbatore.	220 Teaching Faculty, Cauvery College for Women, Autonomous, Trichy – 18.	IQAC
09.09.2019	Let Us Appreciate Women hood	Mr.G.Paul Raj Co-Ordinator Hope of the Hopeless Trichy	60 Members of the Staff(Bus Drivers and Bus Conductors) Cauvery College for Women, Autonomous, Trichy – 18.	Anti-Sexual Harassment Committee, IQAC & Center for Women Studies
12.12.2019	Innovative Curriculum Development to Achieve Outcome Based Education	Dr.K.Karunakaran Principal & Secretary Sri Ramakrishna College of Arts and Science(Autonomous) Coimbatore.	90 Teaching Faculty, Cauvery College for Women, Autonomous, Trichy – 18.	

STUDENT ORIENTATION PROGRAMMES

Activity	Date	Resource Person
A Two-Day State Level Technical Workshop on "Intellectual Property Rights"	26.09.2019 & 27.09.2019	Shri.D.Thiyagaraja Gupta Asst.Controller Patent Office, Chennai Mrs.B.Lakshmi Senior Examiner of Trade Marks & Geographical Indications Trademark Registry, Chennai. Ms.Gomathi Padma Thilaga Regd.Patent Agent, KIRAN-IPR(Women Scientist – C) Chennai. Mr.T.Srinivasan Joint Partner Lakshmikumaran and Sridharan, Chennai
Briefing Session on ISO Certification	20.01.2020 & 21.01.2020	Mr.R.Rajagopal Lead Auditor, Chennai.
UGC – Paramarsh – Two day Seminar on NAAC Revised Accreditation Frame Work	17.02.2020 & 18.02.2020	Dr.Devender S.Kawday Deputy Adviser, National Assessment and Accreditation Council, Bengaluru. Dr.P.Geetha Former Professor of English, Mahathma Gandhi University Kottayam. Dr.S.Srinivasa Raghavan Controller of Examinations,(i/c) Bharathidasan University

PERIODICAL IQAC MEETINGS

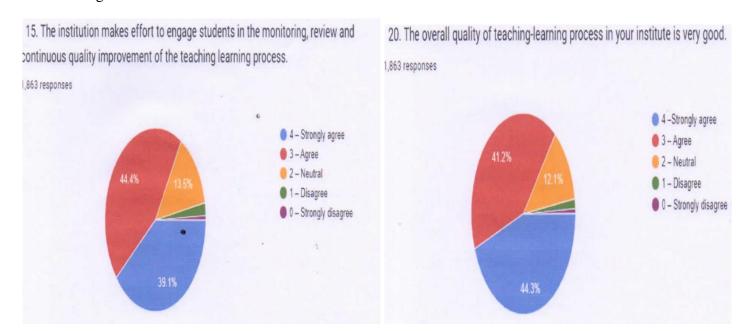
The Internal Quality Assurance Cell (IQAC) of Cauvery College for Women (Autonomous), Tiruchirappalli-18 meets all IQAC members once in three months and discussed about the quality initiatives.

	Topic	Date	Resource Person
S.No			
1.	First Periodical IQAC meeting	16.07.2019	IQAC Internal Members
2.	Second Periodical IQAC meeting	25.07.2019	IQAC Internal Members
3.	Third Periodical IQAC meeting	14.08.2019	IQAC Internal Members
4.	Fourth Periodical IQAC meeting	16.09.2019	All IQAC members

5.	Fifth Periodical IQAC	10.01.2020	All IQAC members
	meeting		

FEEDBACK

Feedback on various parameters were collected from students, faculty, alumni, Parents and employers which was given to Statistical analysis. The analysis reports were given to the academic Deans to be communicated to the respective Boards of Studies for further consideration. The analysis report was posted on the college website. Discussions regarding the recommendations and suggestions put forth by the stakeholders were taken up in the respective department councils and Boards of Studies based on the instructions given by IQAC. The proposed changes regarding the curriculum were discussed and ratified by the Board of studies and Academic Council. The summary and action taken report of the same was posted on the college website.





Principal
Cauvery College For Women
(Autonomous)
Annaissia Nagar,
Tirucha suppalli 620 018.